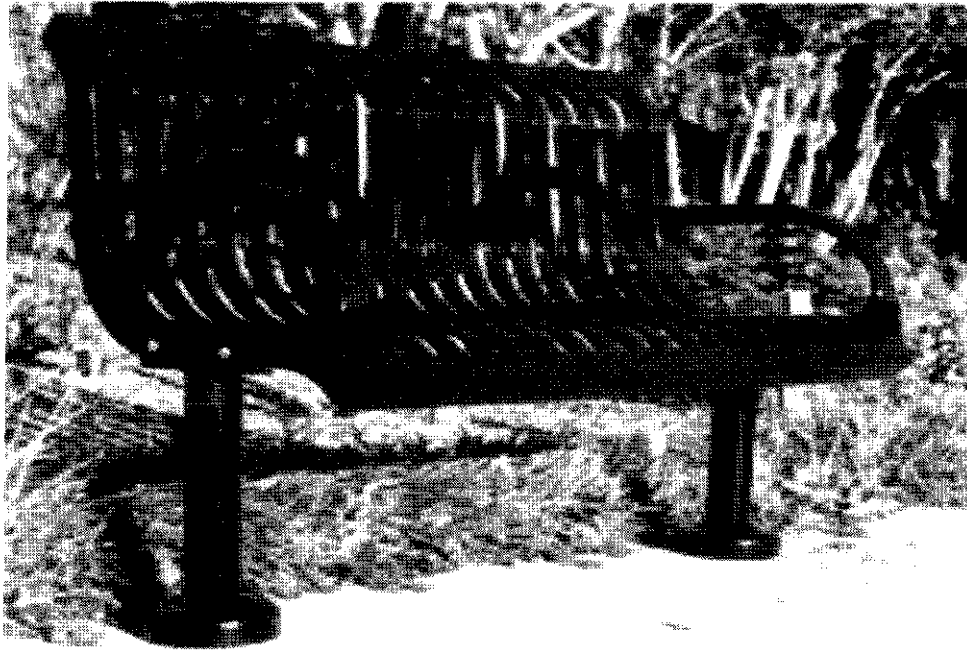


Watertown Human, Social & Leisure Services  
Parks and Recreation Department  
61 Echo Lake Road, Watertown, CT 06795 860.945.5246 Fax 860.945.4734

## PARK BENCH DONATION



**Donate a park bench in honor or memory of a loved one.  
For a special anniversary, a meaningful remembrance or  
just to be civic minded!**

### **DONATIONS:**

Thank you for your donation. Once you donate the bench, it becomes the property of the Town of Watertown and offers no written and/or verbal guarantees. The donor willingly gives the bench to the town for use by the public. The bench cannot be reserved or removed by the donor.

### **PLAQUES:**

Personalize your bench with an individualized plaque, purchased separately by the donor. Bench plaques should be no more than 2" (two inches) wide, black with a nickel finish. Keep it simple. The nicest looking plaques are simple and easy to read. In memory of or in honor of. Plaques can only be installed on the bench you purchase. Town reserves the right not to install any bench and/or plaque.

### **ESTIMATED COST:**

Example of Estimated Cost:

6 Foot Classic Wingline Bench Estimated Cost	\$700.35
Shipping Fees*	248.61
Assembly & Installation Fee	50.00
TOTAL	\$998.96*

*\*Shipping Fees are Subject to Change due to current Fuel Prices, etc. A written quote from the manufacturer is required for each order to secure costs and shipping expenses*

**A written quote from the vendor, verifying expense must accompany your donation order**

**Please contact the Town of Watertown Department of Human, Social & Leisure Services 860.945.5246 for more information and order placement.**

**Watertown Human, Social & Leisure Services - Parks and Recreation Department**

61 Echo Lake Road, Watertown, CT 06795 860.945.5246 Fax 860.945.4734

**PARK BENCH DONATION ORDER FORM**

Today's Date: \_\_\_\_\_

Purchaser's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact #'s: \_\_\_\_\_

Email Address: \_\_\_\_\_

***I have selected the following location for my donated park bench:***

- Adam's Road Park, Adam's Road, Watertown
- Crestbrook Park, 834 Northfield Road, Watertown
- Echo Lake Park, Ice House Road, Oakville
- Falls Avenue Senior Center
- Lake Winnemaug Boat Launch Area, Lake Winnemaug Road & Caruso Drive, Watertown
- Naugatuck River Greenway, Watertown
- Oakville Green Area
- The Polletta Trail at Echo Lake
- The Town Hall at Heminway Park
- Steele Brook Greenway, Watertown to Oakville
- Sunnyside & Falls Overlook
- Sylvan Lake Park, Sylvan Lake & Frost Bridge Road, Oakville
- Veterans' Memorial Park, 570 Nova Scotia Hill Road, Watertown
- Watertown Dog Park, Main Street, Watertown
- Watertown Gazebo Area

The general area of the above (checked off) location I request to have it installed: \_\_\_\_\_

**I will be providing the Town with a plaque to be installed on the donated park bench.**

Cost per bench \$ \_\_\_\_\_ Number of benches ordered: \_\_\_\_\_

Total Received \$ \_\_\_\_\_

Payment: Cash, MasterCard, VISA, Money Orders, Personal Check made payable to: **Watertown Parks & Recreation**

**OFFICE USE ONLY**

Attach written vendor quote prior to ordering: Quote Amount: \$ \_\_\_\_\_

Amount Received \$ \_\_\_\_\_ Payment: MC VISA Personal Check Money Order Cash

Purchase Order # \_\_\_\_\_

Date Order Placed: \_\_\_\_\_ Approx. Delivery Date: \_\_\_\_\_

- Copy to Parks Foreman
- Plaque ( if applicable) to Parks Foreman